



## FRIENDS OF THE DELAWARE CANAL

The Locktender's House • 145 South Main Street • New Hope, PA 18938

### POSITION ANNOUNCEMENT: Executive Director

**OVERVIEW:** Friends of the Delaware Canal seeks a new Executive Director (ED) to lead the organization in championing and supporting the Delaware Canal. Friends of the Delaware Canal raises and advocates for the resources required to preserve the legacy, integrity, and landscape – and secure the future – of the Delaware Canal, its towpath, and its historic structures.

With a deep understanding of the Delaware Canal's importance to the region as an historical, recreational, environmental, and financial asset, the ED will ensure effective and sustainable operations of the organization. The ED represents the organization to external constituencies, including partner organizations, funders and donors, elected officials, and the general public. Reporting to a board of directors, the ED leads the fundraising, administration, membership, and facilities management functions, as well as education and advocacy efforts, while overseeing all aspects of the organization's volunteer and staffing functions. The position oversees a staff of two and a robust pool of active volunteers. In partnership with the board of directors, the ED supports strategic planning, board development and the identification and cultivation of new funding sources. The starting annual salary range for this position is: \$65,000-75,000.

### QUALIFICATIONS

- Proven experience in nonprofit management/organizational leadership, with ability to influence and drive organizational evolution in keeping with mission, strategic goals, and capacity.
- Experience in developing and implementing a fundraising strategy/plan, with proven skill in fund development through various techniques (ie. major donor cultivation, event management, grant writing).
- Experience in the managing or supporting a membership program and in building, managing, and motivating staff and volunteers.
- Ability to communicate with diplomacy and empathy to members and the public at large.
- Ability to develop a budget and review finances for an organization of comparable size and complexity.
- Demonstrated advocacy skills.
- Self-starter with a solutions-oriented approach and exceptional organization and prioritization skills.
- Exceptional interpersonal skills with keen ability to cultivate and maintain effective relationships and partnerships with diverse stakeholders, such as: donors, members, community organizations, local and state officials, and park officials.
- Exceptional written and oral communications skills, including the ability to present and speak publicly on relevant issues, with ability to work both independently and collaboratively.
- Demonstrated experience in collaborating with a nonprofit board of directors.
- Command of technology with ability to enhance systems and work with various software/online apps.
- Ability to work some evenings/weekends and maintain a current driver's license and reliable transportation.
- Bachelor/Master's degree in nonprofit management or related field preferred.

**CONTACT:** To apply, please submit your resume *with cover letter* in confidence to: "ED Position" at [friendsofthedelawarecanal@gmail.com](mailto:friendsofthedelawarecanal@gmail.com). For initial consideration, please submit your application by April 28, 2021. No calls please.